

General Instructions to Complete the Authority Budget Workbook

Authority Budget Template Version 2024.1

- a) This workbook shall be used for completing the Authority Introduced and Adopted Budgets.
- b) It is designed to automatically calculate amounts linked from various data entry points.
- c) The individual tabs containing formulas are locked to protect the formulas.
- d) Fill in only the gray and yellow highlighted sections of the worksheet.
- e) Begin by navigating to the "KEY INPUTS" tab.

Select the Authority by clicking on cell B5 and selecting from the dropdown menu. This will populate the entity name and county.

- f) Continue to complete each of the fields in order to populate standard information throughout the workbook.
When copying information from another document, users must select "Paste Values" when pasting the information into this
- g) workbook.
- h) In all "signature" cells, enter the email address of the certifying official.

Fiscal Year Begin:	2023
Fiscal Year End:	2023
Begin Date:	January 1, 2023
End Date:	December 31, 2023
Authority Name:	Vernon Township Municipal Utilities Authority
Web Address:	https://www.vermontwp.com/index.php/government/boards

Governing Body Members	
Commissioner #1	Paul Kearney
Commissioner #2	Andrew Pitsker
Commissioner #3	David McDermott
Commissioner #4	Kristen Wheaton
Commissioner #5	Ed Snook
Commissioner #6	Ed DeYoung
Commissioner #7	Mark Bower
Commissioner #8	
Commissioner #9	
Commissioner #10	
Commissioner #11	
Commissioner #12	
Commissioner #13	
Commissioner #14	

Commissioner names will appear on the approval and adoption resolutions in the order they are listed on this page.

Certification Sections	
Preparer Certification	
Preparer Name	Donelle Bright
Title	Chief Financial Officer
Address	21 Church Street
Address 2	
Phone	973-764-4055
Fax	973-764-7504
Email	dbright@vermontwp.com

# of Pages Needed:	
Accumulated Absences	Standard

Regional Authorities.
Regional Authorities.
Regional Authorities.
Regional Authorities.
Regional Authorities.
Regional Authorities.

Approval Certification	
Officer's Name	Donelle Bright
Title	Chief Financial Officer
Address	21 Church Street
Address 2	
Phone	973-764-4055
Fax	973-764-7504
Email	dbright@vermontwp.com

Authority Operations and Functions:	
Operation #1	Sewer
Operation #2	Operation #2
Operation #3	Operation #3
Operation #4	Operation #4
Operation #5	Operation #5
Operation #6	Operation #6

"Standard" will provide 3 pages for "Accumulated Absences", "Expanded" will provide 9 pages.

Internet Certification	
Officer's Name	Donelle Bright
Title	Chief Financial Officer

Adoption Certification	
Officer's Name	Donelle Bright
Title	Chief Financial Officer
Address	21 Church Street
Address 2	
Phone	973-764-4055
Fax	973-764-7504
Email	dbright@vermontwp.com

Capital Budget/Program Certification	
Officer's Name	Donelle Bright
Title	Chief Financial Officer
Address	21 Church Street
Address 2	
Phone	973-764-4055
Fax	973-764-7504
Email	dbright@vermontwp.com

Fiscal Year Start Year End Year
 2023 – **2023**

Authority Budget of:
Vernon Township Municipal Utilities Authority

State Filing Year 2023

For the Period: January 1, 2023 to December 31, 2023

[/www.vernontwp.com/index.php/government/boards-committees/sewer-1](http://www.vernontwp.com/index.php/government/boards-committees/sewer-1)
Authority Web Address



Division of Local Government Services

**2023 AUTHORITY BUDGET
CERTIFICATION SECTION**

FISCAL YEAR 2023

Vernon Township Municipal Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2023 PREPARER'S CERTIFICATION

Vernon Township Municipal Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	dbright@vernontwp.com
Name:	Donelle Bright
Title:	Chief Financial Officer
Address:	21 Church Street
Phone Number:	973-764-4055
Fax Number:	973-764-7504
E-mail Address:	dbright@vernontwp.com

AUTHORITY INTERNET WEBSITE CERTIFICATION

Authority's Web Address: https://www.vermontwp.com/index.php/govern
ment/boards_committees/cover_utilities

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities.
- The budgets for the current fiscal year and immediately preceding two prior years.
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority)*.
- The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance: Donelle Bright
Title of Officer Certifying Compliance: Chief Financial Officer
Signature: dbright@vermontwp.com

2023 APPROVAL CERTIFICATION

Vernon Township Municipal Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Vernon Township Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. on December 15, 2022.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

Officer's Signature:	dbright@vernontwp.com
Name:	Donelle Bright
Title:	Chief Financial Officer
Address:	21 Church Street
Phone Number:	973-764-4055
Fax Number:	973-764-7504
E-mail Address:	dbright@vernontwp.com

2023 ADOPTION CERTIFICATION

Vernon Township Municipal Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Vernon Township Municipal Utilities Authority, pursuant to on January 19, 2023.

Officer's Signature:	dbright@vernontwp.com		
Name:	Donelle Bright		
Title:	Chief Financial Officer		
Address:	21 Church Street		
Phone Number:	973-764-4055	Fax:	973-764-7504
E-mail address:	dbright@vernontwp.com		

2023 ADOPTED BUDGET RESOLUTION

Vernon Township Municipal Utilities Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

WHEREAS, the Annual Budget and Capital Budget/Program for the Vernon Township Municipal Utilities Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 has been presented for adoption before the governing body of the Vernon Township Municipal Utilities Authority at its open public meeting of January 19, 2023; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$3,216,682.84, Total Appropriations, including any Accumulated Deficit, if any, of \$3,405,677.00, and Total Unrestricted Net Position utilized of \$188,994.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$100,000.00 and Total Unrestricted Net Position Utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Vernon Township Municipal Utilities Authority at an open public meeting held on January 19, 2023 that the Annual Budget and Capital Budget/Program of the Vernon Township Municipal Utilities Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

jmccabe@vermontwp.com
(Secretary's Signature)

1/19/2023
(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Paul Kearney	X			
Andrew Pitsker	X			
David McDermott				X
Kristen Wheaton	X			
Ed Snook	X			
Ed DeYoung	X			
Mark Bower				

**2023 AUTHORITY BUDGET
NARRATIVE AND INFORMATION SECTION**

2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Vernon Township Municipal Utilities Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. Complete a brief statement on the Fiscal Year 2023 proposed Annual Budget and make comparison to the Fiscal Year 2022 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

- a. Increased use of Developer Contributions (70.3%) is in response to the an increase in mandated contributions based on a legal agreement with the developer.
- b. An increase of 150% in interest income is more representative of actual income received in 2022.
- c. A decrease of 16.7% in SCMUA rate stabilization funds are being anticipated; this is a non-revolving fund and only replenishes with increased connections.
- d. SCMUA debt service portion of our treatment costs increased by \$525,000 this year, resulting in an increase of 31.45% in total treatment appropriations.
- e. A 40% decrease in engineering costs resulted in an overall decrease in Administrative costs over 11%.
- f. A 14.5% increase in pump expenses is a result of increased pump outs required to maintain the system. Annual pump outs used to b performed, but resulted in increased and costly maintenance; quarterly pump outs are scheduled for 2023.
- g. A 50% decrease in non-operating appropriations is anticipated for projects in 2023, as larger projects were completed in 2022.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Program.

Currently, development has remained relatively stagnant in the sewer service area, which has been considered in the preparation of the 2023 budget. The VTMUA is currently seeking approval from the NJDEP for expansion of service areas with the anticipated intent of extending its sewers to increase users, meet flow capacity, decrease developer contributions, and stabilize rates. With the large influx of residents in the past 2 years to the Township, the MUA eagerly anticipates business expansion in the Town Center, along the Route 94 corridor, which could positively impact the MUA's user base.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.) If the Authority's budget anticipated a use of Unrestricted Net Position, this question must be answered.

The VTMUA is anticipating use of unrestricted net position for the purpose of rate stabilization

2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Vernon Township Municipal Utilities Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or shared service payments, **pilot** payments, or other types of contracts or agreements. (Example - To provide police services to the Authority, etc. and explain the reason for the transfer (i.e. to balance the County/Municipal Budget, etc.)

The VTMUA is continuing with its shared services for Financial and Administrative Services. In 2020, the Authority entered into a 3-year agreement with the Township to aide in purchasing, billing and payment administration, and Certified Municipal Finance Officer services. They extended this to include some administrative duties held by an employee of the MUA. The Authority also established a reimbursement-based shared service agreement with Vernon Township Department of Public Works in 2021 for any emergency need of employees for sewer services. The Authority is seeking to extend this shared service in 2023. These services are listed on N-7 and the Authority does not transfer funds as a budget subsidy to the Township or County.

5. The proposed budget must not reflect an anticipated deficit from 2022 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

The VTMUA does not have any anticipated or accumulated deficits.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Vernon Township Municipal Utilities Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, **if applicable**. (If no changes to fees or rates, indicate answer as "**Rates Are Staying The Same**").

Rates are staying the same.

AUTHORITY CONTACT INFORMATION

FISCAL YEAR 2023

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Vernon Township Municipal Utilities Authority		
<i>Federal ID Number:</i>	45-3678299		
<i>Address:</i>	21 Church Street		
<i>City, State, Zip:</i>	Vernon	NJ	07462
<i>Phone: (ext.)</i>	973-764-4055 (2236)	<i>Fax:</i>	973-764-7504

Preparer's Name:	Donelle Bright		
<i>Preparer's Address:</i>	21 Church Street		
<i>City, State, Zip:</i>	Vernon	NJ	07462
<i>Phone: (ext.)</i>	973-764-4055 (2236)	<i>Fax:</i>	973-764-7504
<i>E-mail:</i>	dbright@vernontwp.com		

Chief Executive Officer*	Donelle Bright		
<i>*Or person who performs these functions under another title.</i>			
<i>Phone: (ext.)</i>	973-764-4055 (2236)	<i>Fax:</i>	973-764-7504
<i>E-mail:</i>	dbright@vernontwp.com		

Chief Financial Officer*	Donelle Bright		
<i>*Or person who performs these functions under another title.</i>			
<i>Phone: (ext.)</i>	973-764-4055 (2236)	<i>Fax:</i>	973-764-7504
<i>E-mail:</i>	dbright@vernontwp.com		

Name of Auditor:	Robert McNinch		
<i>Name of Firm:</i>	Wielkotz & Company		
<i>Address:</i>	401 Wanaque Ave.		
<i>City, State, Zip:</i>	Pompton Lakes	NJ	07442
<i>Phone: (ext.)</i>	973-835-7900	<i>Fax:</i>	973-835-6631
<i>E-mail:</i>	rmcninch@w-cpa.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Vernon Township Municipal Utilities Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

6

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$ 117,863.73

3. Provide the number of regular voting members of the governing body:

5

(5 or 7 per State statute, possibly more for regional authorities)

4. Provide the number of alternate voting members of the governing body:

2

(Maximum is 2)

5. Regional Authorities Only - Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required?

Yes

Check to see if individuals filed their FDS on the FDS webpage: <https://www.nj.gov/dca/divisions/dlgs/resources/fds.html>.

If "no", provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.

6. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

7. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

8. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract*?

No

**A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.*

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

9. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Vernon Township Municipal Utilities Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

10. Did the Authority pay for meals or catering during the current fiscal year? No
If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

11. Did the Authority pay for travel expenses for any employee of individual listed on Page N-4? No
If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

12. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

a. First class or charter travel	No
b. Travel for companions	No
c. Tax indemnification and gross-up payments	No
d. Discretionary spending account	No
e. Housing allowance or residence for personal use	No
f. Payments for business use of personal residence	No
g. Vehicle/auto allowance or vehicle for personal use	No
h. Health or social club dues or initiation fees	No
i. Personal services (i.e. maid, chauffeur, chef)	No

If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.

13. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes

If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).

14. Did the Authority make any payments to current or former commissioners or employees for severance or termination? No
If "yes", provide explanation, including amount paid.

15. Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No

If "yes", provide explanation including amount paid.

16. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No

If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Vernon Township Municipal Utilities Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

17. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)? No

If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Vernon Township Municipal Utilities Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Use the space below to provide clarification for any Questionnaire responses.

The compensation packages for all employees within the VTMUA are based on number of dedicated hours per week and in comparison with other entities. The Administrator performs routine performance reviews (including annual reviews) and all salaries are approved by the Commissioners at a regular meeting. Benefits and other compensation are outlined in individual employment contracts.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Vernon Township Municipal Utilities Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key Employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest Compensated Employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable Compensation (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

Vernon Township Municipal Utilities Authority
For the Period January 01, 2023 to December 31, 2023

Name	Title	Average Hours per Week Dedicated to Position	Position				Reportable Compensation from Authority (W-2/ 1099)			Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority
			Commissioner	Key Employee Officer	Highest Compensated	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)		
1 Paul Kearney	Chairman		x							\$ -	
2 Andrew Pitsker	Commissioner		x							\$ -	
3 Kristin G. Wheaton	Commissioner		x							\$ -	
4 Dave McDermott	Commissioner		x							\$ -	
5 Ed Snook	Commissioner		x							\$ -	
6 Ed DeYoung	Alternate #1		x							\$ -	
7 Mark Bower	Alternate #2		x							\$ -	
8 Donelle Bright	Administrator	10	x			\$ 36,400.08			\$ 1,474.20	\$ 37,874.28	
9 Donelle Bright	CFO*		x						\$ -	\$ -	
10	*interlocal with Township of Vernon									\$ -	
11 Howard Lazier	Licensed Operator of Rec	7		x		\$ 8,400.00			\$ 340.20	\$ 8,740.20	
12 Matthew Duffy	Sewer Repairer	24		x		\$ 28,791.40			\$ 1,166.05	\$ 29,957.45	
13 Zachary Von Oesen	Sewer Repairer	24			x	\$ 30,148.25			\$ 1,221.00	\$ 31,369.25	
14 Jaclyn McCabe	Administrative Assistant	15			x	\$ 9,075.00				\$ 9,075.00	
15										\$ -	
16										\$ -	
17										\$ -	
18										\$ -	
19										\$ -	
20										\$ -	
21										\$ -	
22										\$ -	
23										\$ -	
24										\$ -	
25										\$ -	
26										\$ -	
27										\$ -	
28										\$ -	
29										\$ -	
30										\$ -	
31										\$ -	
32										\$ -	
33										\$ -	
34										\$ -	
35										\$ -	
Total:						\$ 112,814.73	\$ -	\$ -	\$ 4,201.46	\$ 117,016.19	

Schedule of Health Benefits - Detailed Cost Analysis

Vernon Township Municipal Utilities Authority

For the Period: January 01, 2023 to December 31, 2023

If no health benefits, check this box:

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage			-			-	-	
Parent & Child			-			-	-	
Employee & Spouse (or Partner)			-			-	-	
Family			-			-	-	
Employee Cost Sharing Contribution (enter as negative -)							-	
Subtotal			-			-	-	
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	
Parent & Child			-			-	-	
Employee & Spouse (or Partner)			-			-	-	
Family			-			-	-	
Employee Cost Sharing Contribution (enter as negative -)							-	
Subtotal			-			-	-	
Retirees - Health Benefits - Annual Cost								
Single Coverage			-			-	-	
Parent & Child			-			-	-	
Employee & Spouse (or Partner)			-			-	-	
Family			-			-	-	
Employee Cost Sharing Contribution (enter as negative -)							-	
Subtotal			-			-	-	
GRAND TOTAL	-		-	-		-	-	

Is medical coverage provided by the SHBP (Yes or No)?	
Is prescription drug coverage provided by the SHBP (Yes or No)?	

**2023 AUTHORITY BUDGET
FINANCIAL SCHEDULES SECTION**

SUMMARY

Vernon Township Municipal Utilities Authority
For the Period: January 01, 2023 to December 31, 2023

	FY 2023 Proposed Budget						FY 2022 Adopted Budget	<i>\$ Increase (Decrease)</i>	<i>% Increase (Decrease)</i>	
	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	Proposed vs. Adopted	Proposed vs. Adopted
REVENUES										
Total Operating Revenues	\$ 2,482,064	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,482,064	\$ 2,332,538	\$ 149,526	6.4%
Total Non-Operating Revenues	734,619	-	-	-	-	-	734,619	457,396	277,223	60.6%
Total Anticipated Revenues	<u>3,216,683</u>	-	-	-	-	-	<u>3,216,683</u>	<u>2,789,934</u>	<u>426,749</u>	15.3%
APPROPRIATIONS										
Total Administration	297,800	-	-	-	-	-	297,800	334,850	(37,050)	-11.1%
Total Cost of Providing Services	3,007,877	-	-	-	-	-	3,007,877	2,340,117	667,760	28.5%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Appropriations	3,305,677	-	-	-	-	-	3,305,677	2,674,967	630,710	23.6%
Total Interest Payments on Debt	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	100,000	-	-	-	-	-	100,000	200,000	(100,000)	-50.0%
Total Non-Operating Appropriations	100,000	-	-	-	-	-	100,000	200,000	(100,000)	-50.0%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	3,405,677	-	-	-	-	-	3,405,677	2,874,967	530,710	18.5%
Less: Total Unrestricted Net Position Utilized	188,994	-	-	-	-	-	188,994	85,033	103,961	122.3%
Net Total Appropriations	<u>3,216,683</u>	-	-	-	-	-	<u>3,216,683</u>	<u>2,789,934</u>	<u>426,749</u>	15.3%
ANTICIPATED SURPLUS (DEFICIT)	<u>\$ (0)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ 0</u>	-37.3%

Revenue Schedule

Vernon Township Municipal Utilities Authority
For the Period: January 01, 2023 to December 31, 2023

	FY 2023 Proposed Budget						FY 2022 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING REVENUES										
<i>Service Charges</i>										
Residential	1,819,424						\$ 1,819,424	\$ 1,673,795	\$ 145,629	8.7%
Business/Commercial	641,403						641,403	637,506	3,897	0.6%
Industrial							-	-	-	#DIV/0!
Intergovernmental	16,237						16,237	16,237	(0)	0.0%
Other							-	-	-	#DIV/0!
Total Service Charges	2,477,064	-	-	-	-	-	2,477,064	2,327,538	149,526	6.4%
<i>Connection Fees</i>										
Residential							-	-	-	#DIV/0!
Business/Commercial	5,000						5,000	5,000	-	0.0%
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Connection Fees	5,000	-	-	-	-	-	5,000	5,000	-	0.0%
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>										
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
Total Other Revenue	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Revenues	2,482,064	-	-	-	-	-	2,482,064	2,332,538	149,526	6.4%
NON-OPERATING REVENUES										
<i>Other Non-Operating Revenues (List)</i>										
Interest on Late Payments	25,000						25,000	10,000	15,000	150.0%
SCMUA	50,000						50,000	60,000	(10,000)	-16.7%
Developer's Contributions	659,619						659,619	387,396	272,223	70.3%
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
Total Other Non-Operating Revenue	734,619	-	-	-	-	-	734,619	457,396	277,223	60.6%
<i>Interest on Investments & Deposits (List)</i>										
Interest Earned							-	-	-	#DIV/0!
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Interest	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Revenues	734,619	-	-	-	-	-	734,619	457,396	277,223	60.6%
TOTAL ANTICIPATED REVENUES	\$ 3,216,683	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,216,683	\$ 2,789,934	\$ 426,749	15.3%

Appropriations Schedule

Vernon Township Municipal Utilities Authority
For the Period: January 01, 2023 to December 31, 2023

	FY 2023 Proposed Budget						FY 2022			
	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	\$ Increase (Decrease)	% Increase (Decrease)	
								Proposed vs. Adopted	Proposed vs. Adopted	Adopted Budget
OPERATING APPROPRIATIONS										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 40,000					\$ 40,000	\$ 40,000	-	0.0%	
Fringe Benefits	7,200					7,200	7,200	-	0.0%	
Total Administration - Personnel	47,200					47,200	47,200	-	0.0%	
<i>Administration - Other (List)</i>										
Admin Professional & Legal Fees	182,600					182,600	200,100	(17,500)	-8.7%	
Office Expenses	13,000					13,000	12,550	450	3.6%	
Insurance	25,000					25,000	25,000	-	0.0%	
Engineering	30,000					30,000	50,000	(20,000)	-40.0%	
Miscellaneous Administration*						-	-	-	#DIV/0!	
Total Administration - Other	250,600					250,600	287,650	(37,050)	-12.9%	
Total Administration	297,800					297,800	334,850	(37,050)	-11.1%	
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	78,000					78,000	75,000	3,000	4.0%	
Fringe Benefits	13,500					13,500	13,100	400	3.1%	
Total COPS - Personnel	91,500					91,500	88,100	3,400	3.9%	
<i>Cost of Providing Services - Other (List)</i>										
Treatment and Disposal	2,772,377					2,772,377	2,126,267	646,110	30.4%	
Pumping Expenses	144,000					144,000	125,750	18,250	14.5%	
Miscellaneous COPS*						-	-	-	#DIV/0!	
Total COPS - Other	2,916,377					2,916,377	2,252,017	664,360	29.5%	
Total Cost of Providing Services	3,007,877					3,007,877	2,340,117	667,760	28.5%	
Total Principal Payments on Debt Service in Lieu of Depreciation	-					-	-	-	#DIV/0!	
Total Operating Appropriations	3,305,677					3,305,677	2,674,967	630,710	23.6%	
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	-					-	-	-	#DIV/0!	
Operations & Maintenance Reserve	-					-	-	-	#DIV/0!	
Renewal & Replacement Reserve	-					-	-	-	#DIV/0!	
Municipality/County Appropriation	-					-	-	-	#DIV/0!	
Other Reserves	100,000					100,000	200,000	(100,000)	-50.0%	
Total Non-Operating Appropriations	100,000					100,000	200,000	(100,000)	-50.0%	
TOTAL APPROPRIATIONS	3,405,677					3,405,677	2,874,967	530,710	18.5%	
ACCUMULATED DEFICIT	-					-	-	-	#DIV/0!	
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,405,677					3,405,677	2,874,967	530,710	18.5%	
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation	-					-	-	-	#DIV/0!	
Other	188,994					188,994	85,033	103,961	122.3%	
Total Unrestricted Net Position Utilized	188,994					188,994	85,033	103,961	122.3%	
TOTAL NET APPROPRIATIONS	\$ 3,216,683	\$ -	\$ -	\$ -	\$ -	\$ 3,216,683	\$ 2,789,934	\$ 426,749	15.3%	

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 165,283.85 \$ - \$ - \$ - \$ - \$ - \$ - \$ 165,283.85

Prior Year Adopted Appropriations Schedule

Vernon Township Municipal Utilities Authority

FY 2022 Adopted Budget

	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 40,000						\$ 40,000
Fringe Benefits	7,200						7,200
Total Administration - Personnel	47,200	-	-	-	-	-	47,200
<i>Administration - Other (List)</i>							
Professional and Legal Fees	200,100						200,100
Office Expenses	12,550						12,550
Insurance	25,000						25,000
Engineering	50,000						50,000
Miscellaneous Administration*							-
Total Administration - Other	287,650	-	-	-	-	-	287,650
Total Administration	334,850	-	-	-	-	-	334,850
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	75,000						75,000
Fringe Benefits	13,100						13,100
Total COPS - Personnel	88,100	-	-	-	-	-	88,100
<i>Cost of Providing Services - Other (List)</i>							
Treatment and Disposal	2,126,267						2,126,267
Pumping Expenses	125,750						125,750
Miscellaneous COPS*							-
Total COPS - Other	2,252,017	-	-	-	-	-	2,252,017
Total Cost of Providing Services	2,340,117	-	-	-	-	-	2,340,117
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-
Total Operating Appropriations	2,674,967	-	-	-	-	-	2,674,967
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	-	-	-	-	-	-	-
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves	200,000						200,000
Total Non-Operating Appropriations	200,000	-	-	-	-	-	200,000
TOTAL APPROPRIATIONS	2,874,967	-	-	-	-	-	2,874,967
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	2,874,967	-	-	-	-	-	2,874,967
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other	85,033						85,033
Total Unrestricted Net Position Utilized	85,033	-	-	-	-	-	85,033
TOTAL NET APPROPRIATIONS	\$ 2,789,934	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,789,934

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 133,748.35 \$ - \$ - \$ - \$ - \$ - \$ 133,748.35

Debt Service Schedule - Principal

Vernon Township Municipal Utilities Authority

If Authority has no debt, check this box:

Fiscal Year Ending in

	Date of Local Finance Board Approval	2022 (Adopted Budget)	2023 (Proposed Budget)	2024	2025	2026	2027	2028	Thereafter	Total Principal Outstanding
<i>Sewer</i>										\$ -
Total Principal		-	-	-	-	-	-	-	-	-
<i>Operation #2</i>										-
Total Principal		-	-	-	-	-	-	-	-	-
<i>Operation #3</i>										-
Total Principal		-	-	-	-	-	-	-	-	-
<i>Operation #4</i>										-
Total Principal		-	-	-	-	-	-	-	-	-
<i>Operation #5</i>										-
Total Principal		-	-	-	-	-	-	-	-	-
<i>Operation #6</i>										-
Total Principal		-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<i>Indicate the Authority's most recent bond rating and the year of the rating by ratings service.</i>			
	Moody's	Fitch	Standard & Poors
Bond Rating			
Year of Last Rating			

Debt Service Schedule - Interest

Vernon Township Municipal Utilities Authority

If Authority has no debt, check this box:

Fiscal Year Ending in

	2022 (Adopted Budget)	2023 (Proposed Budget)	2024	2025	2026	2027	2028	Thereafter	Total Interest Payments Outstanding
<i>Sewer</i>									
									\$ -
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #2</i>									
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #3</i>									
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #4</i>									
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #5</i>									
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #6</i>									
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Net Position Reconciliation

Vernon Township Municipal Utilities Authority

For the Period: January 01, 2023 to December 31, 2023

FY 2023 Proposed Budget

	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 866,820						\$ 866,820
Less: Invested in Capital Assets, Net of Related Debt (1)	15,714						15,714
Less: Restricted for Debt Service Reserve (1)							-
Less: Other Restricted Net Position (1)							-
Total Unrestricted Net Position (1)	851,106	-	-	-	-	-	851,106
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)							-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	851,106	-	-	-	-	-	851,106
Unrestricted Net Position Utilized to Balance Proposed Budget	188,994	-	-	-	-	-	188,994
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	188,994	-	-	-	-	-	188,994
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ 662,112	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 662,112

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 165,284 \$ - \$ - \$ - \$ - \$ - \$ 165,284

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

FISCAL YEAR 2023

Vernon Township Municipal Utilities Authority

(Authority Name)

2023 AUTHORITY CAPITAL BUDGET/PROGRAM

2023 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

Vernon Township Municipal Utilities Authority

(Authority Name)

Fiscal Year: January 01, 2023 to December 31, 2023

Check the box for the applicable statement below:

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Vernon Township Municipal Utilities Authority, on January 00, 1900.

It is hereby certified that the governing body of the Vernon Township Municipal Utilities Authority elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Vernon Township Municipal for the following reason(s):

Officer's Signature:	Donelle Bright
Name:	Donelle Bright
Title:	Chief Financial Officer
Address:	21 Church Street
Phone Number:	973-764-4055
Fax Number:	973-764-7504
E-mail Address:	dbright@vernontwp.com

2023 CAPITAL BUDGET/PROGRAM MESSAGE

Vernon Township Municipal Utilities Authority

Fiscal Year: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials, such as planning boards, Construction Code Officials) as to these projects?

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include lifecycle costs; and is it consistent with the appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

4. If amounts are on Page CB-3 in the column Debt Authorizations, indicate the primary source of funding the debt service for the Debt Authorizations (example - rate increase).

N/A

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

All projects in the SSA are in the State Planning Commission designation center. It is not part of the Plan Implementation Agenda.

Proposed Capital Budget

Vernon Township Municipal Utilities Authority
For the Period: January 01, 2023 to December 31, 2023

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Pump and Lift Station Improvements	\$ 75,000					\$ 75,000
Equipment	25,000					25,000
	-					
	-					
Total	100,000	-	-	-	-	100,000
<i>Operation #2</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #3</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #4</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #5</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #6</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please utilize the additional pages. Input total amount of all projects for the operation on single line and enter "See Additional Pages" instead of project description.

5 Year Capital Improvement Plan

Vernon Township Municipal Utilities Authority
For the Period: January 01, 2023 to December 31, 2023

	Estimated Total Cost	<i>Fiscal Year Ending in</i>					
		2023 (Proposed Budget)	2024	2025	2026	2027	2028
<i>Sewer</i>							
Pump and Lift Station Improver	\$ 325,000	\$ 75,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Equipment	75,000	25,000	10,000	10,000	10,000	10,000	10,000
Inflow & Infiltration	25,000	-	5,000	5,000	5,000	5,000	5,000
	-	-	-	-	-	-	-
Total	425,000	100,000	65,000	65,000	65,000	65,000	65,000
<i>Operation #2</i>							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
<i>Operation #3</i>							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
<i>Operation #4</i>							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
<i>Operation #5</i>							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
<i>Operation #6</i>							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
TOTAL	\$ 425,000	\$ 100,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000

5 Year Capital Improvement Plan Funding Sources

Vernon Township Municipal Utilities Authority
For the Period: January 01, 2023 to December 31, 2023

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Pump and Lift Station Improver	\$ 325,000					\$ 325,000
Equipment	75,000					75,000
Inflow & Infiltration	25,000					25,000
Total	425,000	-	-	-	-	425,000
<i>Operation #2</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #3</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #4</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #5</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #6</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
TOTAL	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ 425,000
Total 5 Year Plan per CB-4	\$ 425,000					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

**Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: Vernon Township Municipal Utilities Authority Year Ending: December 31, 2021

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here and certify below.

12/9/2022

Date

Jaclyn McCabe

Clerk/Secretary to the Governing Body

Appendix to Budget Document