



Vernon Township Building Department

Construction Records Clearance Application – Residential

Property address: _____

Block: _____ Lot: _____ Qualification Code: _____

Seller name: _____

Mailing address: _____

City: _____ State: _____ Zip: _____ Phone #: _____

Email address: _____

Single family [] Two family [] Condo/town house [] 3+ family []

Please answer the following questions: (if a community pool then the answer is NO for pool and pool fence)

Is address displayed on building	YES ___	NO ___
Swimming pool onsite	YES ___	NO ___
Pool fence on property	YES ___	NO ___
Finished basement	YES ___	NO ___
2 nd Kitchen	YES ___	NO ___
(ie: basement, pool house, etc.)		

Contact person (owner or agent): _____ Phone #: _____

Address: _____

Closing Date: _____ (required)

I hereby certify that I am the agent/owner of record and am authorized to make this application:

Signature: _____ Date: _____

Please submit completed application with payment to:
Vernon Building Department, 21 Church Street, Vernon NJ 07462

APPLICATION FEE:

- ___ \$40.00 Requests received more than 10 calendar days from closing
- ___ \$75.00 Requests received within 10 calendar days of closing
- ___ \$125.00 Requests received within 4 calendars days of closing