

VERNON TOWNSHIP ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

MEETING MINUTES

January 12, 2023

CALL TO ORDER at 7:03pm

Jen Lubliner read the STATEMENT OF COMPLIANCE and led the SALUTE TO THE FLAG.

ROLL CALL

Carl Contino – Present
Jason Pierce - Absent
Jennifer Lubliner - Present
Keren Gonen - Absent
Mary Beth Ziba - Present
Michael Gelfand - Present
Nicholas Pirro - Present
Sally Rinker - Present
Susan Berkley - Absent

Mayor Burrell attended and swore in all members present. Noted that Keren Gonen was previously sworn in at his office that day. The Mayor gave a speech thanking all of the volunteers and their efforts.

PUBLIC PARTICIPATION

Carl motioned to open the meeting to the public, Michael seconded – all in favor, none opposed. Members of the public were present but no comments were offered at this time. Michael motioned to close the public portion, Carl seconded – all in favor, none opposed.

MEETING PROTOCOLS

Jen briefly reviewed Roberts Rules of Order as well as meeting format and best practices. Handed out conflict of interest and disclosure agreements.

INTRODUCTION OF MEMBERS

Each member present introduced themselves with a brief overview of their background and what they would like to see the committee accomplish this year. Jen handed out a contact list, Beth noted a correction to her phone number. Jen will update and email the list of contacts to the committee.

VOTE ON 2023 Chairperson/Vice Chairperson

Nick motioned to table the vote for our February Meeting so that all members could be present to participate. Beth seconded – all in favor, none opposed. Motion carried.

VOTE TO REAPPOINT RECORDING SECRETARY

Sally motioned to reappoint Debbie Coulson as recording secretary, seconded by Nick – all in favor, none opposed. Motion carried.

VOTE ON October 2022 MINUTES and December 2022 MINUTES

Jen reminded the committee that you could only vote on minutes for meetings that you had attended.

For October 2022 minutes: Jen motioned to approve with no changes, Nick seconded. All eligible members in favor, none opposed. Minutes approved.

For December 2022 minutes: Jen motioned to approve with no changes, Sally seconded. All eligible members in favor, none opposed. Minutes approved.

2023 MEETING SCHEDULE and ATTENDANCE

Discussion on if the existing schedule of the first Tuesday each month worked for everyone.

Carl stated a conflict in his schedule. Committee expressed that it would be best to stick with a Tuesday, the 2nd/3rd/4th Tuesday's were good for everyone.

Sally motioned to schedule our February meeting for 2/14/2023 and to confirm availability with Irene for the courtroom for the 2nd Tuesday of every month (provided no additional conflicts with absent members). Carl seconded – all in favor, none opposed. Motion carried.

REVIEW OF EDAC MISSION STATEMENT

Carl read aloud the most recent EDAC Mission Statement while the committee discussed each section. Ultimately no changes were recommended but it was noted that this document should be easily accessible from the EDAC page on the township website. Jen will follow up with Irene to ensure that it is posted.

FORMAL BUDGET REQUEST FOR 2023

The committee reviewed the budget amount for the last few years and how it would align with the prospective goals for 2023.

Sally motioned to formally request a budget amount of \$5,000, seconded by Michael – all in favor, none opposed. Motion carried – Jen will email a formal request to the Mayor and copy the committee.

COMMITTEE GOALS FOR 2023

Jen requested that everyone email her one actionable goal by February 1st to be added to the agenda for discussion. The committee will review and flesh out the goals and create our 2023 realistic, actionable goals together.

Jen requested the mentorship and sign ordinance discussion be tabled. Michael motioned, Carl seconded – all in favor, none opposed. Motion carried – topics will be added to the next agenda for discussion.

NEW BUSINESS UPDATES

Jen reminded everyone that there is a grand opening for Crystals of Quartz House of Healing on Sunday 1/22/2023 from 12pm to 4pm with the ribbon cutting at 1pm.

COMMITTEE MEMBER COMMENTS

No committee comments.

ADJOURNMENT

Nick motioned to end the meeting, seconded by Carl – all in favor, none opposed. Meeting adjourned at 8:57pm